

SHICKSHINNY BOROUGH
REORGANIZATION MEETING JANUARY 6, 2020
MINUTES

The Reorganization Meeting of the Borough of Shickshinny was held on Monday, January 6, 2020 in the Council Room of the Shickshinny Borough Municipal Building. The Honorable Mayor Brenda Long called the meeting to order at 6:00 pm.

The newly elected council members were previously administered the Oath of Office by Magistrate Matt Christopher on January 6, 2020. All required documentation was submitted.

Per roll call, the following members of council were present: Joseph Buchalski, Kevin Kruczek, Candice Kruczek, James Wido and Rosalie Whitebread.

Many members of the community were present.

The Pledge of Allegiance was recited.

Mayor Long opened the nomination and election of Council President.

Nomination of Joseph Buchalski was made by Jim Wido/seconded by Candy Kruczek. Abstain: Joseph Buchalski. All others voted yes. Motion carried.

Mayor Long opened the nomination and election of Council Vice President.

Nomination of Candice Kruczek was made by Jim Wido/seconded by Rosalie Whitebread. Candice Kruczek abstained. All others voted yes. Motion carried.

The Mayor passed the gavel to the newly elected Council President to preside over the remainder of the meeting.

President Buchalski opened the nomination and election of Council President Pro-tem.

Nomination of Kevin Kruczek for the office of Council President Pro-tem was made by Rosalie Whitebread/seconded by Jim Wido. Kevin Kruczek and Candy Kruczek abstained. All others voted yes. Motion carried.

President Buchalski opened the floor for appointment of the Borough's Secretary/Treasurer position.

Candy Kruczek made the motion to keep Eleanor Molina as the Secretary/Treasurer/seconded by Jim Wido. Motion carried by unanimous vote.

A motion to keep Attorney Bill Burke as the Borough's solicitor was made by Rosalie Whitebread/seconded by Jim Wido. Motion carried by unanimous vote.

A motion to table the appointment of the Vacancy Board Chairperson was made by Rosalie Whitebread/seconded by Kevin Kruczek. Motion carried by unanimous vote.

Appointment to the Sewer Authority Board – Five- year term. Council noted the receipt of a letter of interest from Mike Steeber.

A motion was made by Rosalie Whitebread to nominate Mike Steeber to the Sewer Board/seconded by Jim Wido. Kevin Kruczek, Candy Kruczek and Joe Buchalski voted no. Jim Wido and Rosalie Whitebread voted yes. Motion did not carry.

A second letter of interest from Kathy Llewellyn was opened.

A motion to appoint Kathy Llewellyn to the Sewer Board was made by Kevin Kruczek/seconded by Candy Kruczek. Kevin Kruczek, Candy Kruczek and Joe Buchalski voted yes. Jim Wido and Rosalie Whitebread voted no. Motion carried.

Zoning Hearing Board – No vacancies at this time.

Brian Phillips	Expires 12/31/2021
Roberta Titus	Expires 12/31/2021
Debbie Wido	Expires 12/31/2021

Appointment to the Planning and Mitigation Commission – Three-year term.

Jim Wido	Expires 12/31/2021
Kathy Llewellyn	Expires 12/31/2021
Vacant	

Table appointment until the January Work Session.

Appointment to the Joint UCC Board – Three-year term

Kathy Llewellyn	Expires 12/31/2020
Vacant	
Vacant	

Table appointment until the January Work Session.

Appointment to the Flood Plain Maintenance Advisory Board – One- year term.

Vacant
Vacant
Vacant

Table appointment until the January Work Session,

Appointment to the Quality of Life & Property Maintenance Board – Two-year term.

Vacant
Vacant
Vacant

Table appointment until the January Work Session.

President Buchalski began listing appointments to the Borough's operating committees but Rosalie Whitebread objected to appointing three council members on each committee stating this would create a quorum. President Buchalski stated he would review and have appointments ready for the January Work Session.

Appointment of Borough employees and establish hourly rates.

Rosalie Whitebread made a motion to keep Barry Noss and Ron Vogelbacher as Street Department workers and to be paid \$10 per hour for both cleaning and street work. Motion carried by unanimous vote.

A discussion followed as to whether a cleaning person should be hired or if Ron Vogelbacher would continue to do this work along with street work. Currently both he and Barry Noss assist in both departments. It was decided by council to let the situation remain as is for now since both are

agreeable to this work process. A decision whether or not to hire a police officer will be discussed at a future time.

A motion to set the mileage rate at 57.5 cents was made by Candy Kruczek/seconded by Jim Wido. Motion carried by unanimous vote.

A motion to table the appointment of the Borough Engineer was made by Jim Wido/seconded by Candy Kruczek. Motion carried by unanimous vote.

A motion to appoint JoAnn Blaine as the Borough's Tax Collector was made by Rosalie Whitebread/seconded by Jim Wido. Motion carried by unanimous vote.

A motion to keep Rainey & Rainey as the Borough's auditor was made by Rosalie Whitebread/seconded by Jim Wido. Motion carried by unanimous vote.

A motion to approve the schedule of council meeting and work session dates was made by Candy Kruczek/seconded by Jim Wido. Motion carried by unanimous vote.

A motion to designate Joseph Buchalski, Candy Kruczek and Eleanor Molina as authorized check signatories was made by Rosalie Whitebread/seconded by Jim Wido. Motion carried by unanimous vote.

A discussion followed as to whether payment of routine bills should be allowed prior to their being approved by council. Further clarification of this matter will be gotten from the auditors and solicitor.

A motion to keep the same routine that bills will be approved at the council meeting that were paid out in the previous month was made by Candy Kruczek/seconded by Kevin Kruczek. Motion carried by unanimous vote.

A motion to table the use of WePay for payroll services was made by Candy Kruczek/seconded by Kevin Kruczek. Motion carried by unanimous vote.

A motion to table the use of Ashburn Advisors as grant writers was made by Candy Kruczek/seconded by Jim Wido. Motion carried by unanimous vote.

A motion to keep Larry Frace as Zoning Officer at \$500 per month was made by Candy Kruczek/seconded by Jim Wido. Motion carried by unanimous vote.

The Reorganization Meeting closed at 6:32 pm.

Respectfully submitted,

Eleanor Molina, Secretary
Borough of Shickshinny